

Date Receive:

**CENTRE FOR POSTGRADUATE STUDIES
NEW/RENEWAL DEPENDENT PASS (CHILDREN)**

Name	:	
Matric Number	:	
Code and Programme Name	:	
Country	:	
Course	:	
Contact Number	:	
Passport Issue Date	:	
Passport Expiry Date	:	
Dependent Pass Expiry Date	:	

Below are the requirements for Renewal Dependant Pass (Children) Application:

No.	Document	Tick (/) by Student	Tick (/) by CGS Staff
1.	Fill up IM12 Form.		
2.	Passport validity must be at least 18 months during submission. If your children have a new passport, make sure Visa Page had transferred from old passport to new passport.		
3.	Children: One (1) copy of passport pages (except blank pages). Note: Two (2) pages of the passport in one (1) A4 page.		
4.	Children: One (1) copy of original birth certificate (certify by Embassy). BRING ORIGINAL CERTIFICATE		
5.	Children: One (1) copy of translated birth certificate (certify by Embassy). BRING ORIGINAL CERTIFICATE		
6.	Verification Letter as a Student (for child age more than 7 years) (certify by Embassy).		
7.	Student: One (1) copy of offer letter.		
8.	One (1) copy of Insurance Cover Note. Note: Student need to find the insurance company to purchase the insurance for medical treatment cover.		

9.	One (1) copy of original marriage certificate (certify by Embassy). BRING ORIGINAL CERTIFICATE		
10.	One (1) copy of translated marriage certificate (certify by Embassy). BRING ORIGINAL CERTIFICATE		
11.	Bank statement with minimum MYR10,000 (skip this if you have submitted for your spouse application).		
12.	Visa fees pay at CGS Counter: MYR110.00		
13.	Email document to visa_cgs@unimap.edu.my		